



Woodberry Down Community Primary School

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Executive Headteacher: Ms Nicole Reid

Headteacher: Mr Derek Hewie

Wednesday 4th January 2023

Dear Parents / Carers

Re: Reception Class Admissions September 2023

The deadline for applications for Reception places for September 2023 is fast approaching. All applications for places must be submitted before **15th January 2023**. As you will be aware, if your child's date of birth falls between 1st September 2018 and 31st August 2019, then your child is due to start Reception in September.

Hackney Education website provides a wealth of information to assist you when making decisions. The following link will take you straight to the admissions section on the Hackney Education website:

<https://education.hackney.gov.uk/sites/default/files/document/primary-admission-leaflet.pdf>

Top tips:

- Start to fill in the online application form via www.eadmissions.org.uk. You can submit your application at any time as this can be changed as many times as you like before the deadline of 15.01.23;
- When you submit your application, you will receive an application reference number by email so you will know it has gone through;
- When you go back in to make any changes, you go through each page and press submit. Each version you update will replace the previous one and you will receive a new confirmation;
- Research the admissions criteria on each school's website to see how likely you will be to get a place.

Here is a link to last year's Reception briefing which will help you understand the application process:

<https://education.hackney.gov.uk/content/applying-primary-school-briefings>

We are very keen to support you with this process so please get in touch if you have any questions or concerns by emailing: wdooffice@newwavefederation.co.uk. If you are yet to complete the form and would like support from a member of the team here at school, please contact us as soon as possible to arrange a time to meet with us. We are always happy to support you.

Kind Regards

Derek Hewie
Headteacher